

Certified Accounting Technician (CAT) exemption application form



THE ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS and THE INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS OF SINGAPORE
Incorporated by the Accountants Act (Chapter 2A)

Please read the following notes before completing this form.

- In order that your application can be dealt with as quickly as possible, please submit photocopies (not originals) of the following documentation with this form:
 - Proof of completion of qualification
 - An official transcript of all subjects studied (official English translations where appropriate).
- No fees are incurred for credit awarded at Introductory or Intermediate Levels. If an exemption is granted at Advanced Level a fee will be incurred which is equal to the examination fee for that particular paper.

Current fees at Advanced Level are **£37.00** per paper.
- Fees for exemptions should not be sent with this form. An invoice will be sent once the exemptions have been awarded.

- In order that your new exemption status is reflected on the appropriate examination entry form, this completed form should be received by the following dates:
 - **next applicable session June – 31 January**
 - **next applicable session December – 31 July**
- Students who enter for a paper at Advanced Level and are subsequently awarded an exemption from that paper, prior to sitting the exams, are required to pay both fees.

Students who enter for a paper at Introductory or Intermediate Levels and are subsequently awarded an exemption from that paper, prior to sitting the exams, will forfeit the examination fee.
- This form cannot be used to claim exemptions on the basis of work experience. Students wishing to claim Introductory Level exemptions for work experience must submit a completed TTR.

INSTITUTION (including country) _____

TITLE OF QUALIFICATION _____

DATE OF AWARD _____

Please indicate the papers from which you are seeking exemption by marking an "X" in the appropriate box below:

INTRODUCTORY

- Paper 1 – Recording Financial Transactions
 Paper 2 – Information for Management Control

INTERMEDIATE

- Paper 3 – Maintaining Financial Records
 Paper 4 – Accounting for Costs

ADVANCED

- Paper 5 – Managing People and Systems
 Paper 6 – Drafting Financial Statements
 Paper 7 – Planning, Control and Performance Management

Options – 2 from 3

- Paper 8 – Implementing Audit Procedures
 Paper 9 – Preparing Taxation Computations
 Paper 10 – Cash Management and Credit Control

STUDENT NAME _____

REGISTRATION NUMBER

ADDRESS _____

TEL NO _____

E-MAIL _____

Please return this form together with the appropriate documentation to the following address:

**Department IR ACCA 2 Central Quay 89 Hydepark Street
Glasgow G3 8BW United Kingdom**

OFFICE USE ONLY

Exempts 1 2 3 4 5 6 7 8 9 10

Session June 20 December 20

Assessed by

Date